



STUDENT JOB APPLICATION

DATE OF APPLICATION:

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NAME:

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TELEPHONE:

EMAIL ADDRESS:

IDENTIKEY:

EMERGENCY CONTACT NAME & TELEPHONE NUMBER:

MAJOR:

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SPECIAL QUALIFICATIONS & SKILLS:

DO YOU HAVE WORK-STUDY*? Y N

IF YES, HOW MUCH IS AWARD? _____

*FOR INFORMATION REGARDING WORK-STUDY AWARD/ELIGIBILITY:

<https://www.colorado.edu/studentemployment/work-study>

HONORS, AWARDS, FELLOWSHIPS:

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CLASS:

- ☐ Graduate
- ☐ Senior
- ☐ Junior
- ☐ Sophomore
- ☐ Freshman

AVAILABILITY:

- ☐ Days
- ☐ Evenings
- ☐ Weekends

ARE/WERE YOU EMPLOYED AT CU? ☐ Yes ☐ No

Please explain in 3-5 sentences why you are interested in this position in the library and what you are interested in learning:

PLEASE NOTE: A valid social security card must be presented in order to be employed by the University.
*THIS INFORMATION IS OPTIONAL BUT IS REQUIRED AT THE TIME OF HIRE TO COMPLY WITH FEDERAL REPORTING REGULATIONS

FOR DEPARTMENT USE ONLY:

START DATE:

DEPARTMENT HIRING:

PAY RATE:

IF YOU ARE OR HAVE BEEN EMPLOYED BY THE UNIVERSITY LIBRARIES, PLEASE LIST THAT INFORMATION FIRST; OTHERWISE LIST JOBS IN ORDER, STARTING WITH YOUR PRESENT OR LAST JOBS.

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|--|--|
| EMPLOYER: ADDRESS: TELEPHONE: DATES: PAY RATE: HOURS PER WEEK: SUPERVISOR & TITLE : YOUR TITLE: | DUTIES: REASON FOR LEAVING: |
| EMPLOYER: ADDRESS: TELEPHONE: DATES: PAY RATE: HOURS PER WEEK: SUPERVISOR & TITLE : YOUR TITLE: | DUTIES: REASON FOR LEAVING: |
| EMPLOYER: ADDRESS: TELEPHONE: DATES: PAY RATE: HOURS PER WEEK: SUPERVISOR & TITLE : YOUR TITLE: | DUTIES: REASON FOR LEAVING: |

APPLICANT: *I certify that all of the statements made in this application are true, complete and correct to the best of my knowledge and belief, and are made in good faith.*

SIGNATURE: _____

DATE: _____

FOR LIBRARY USE ONLY

I have hired this applicant to work in my department.

SIGNATURE: _____

DEPARTMENT: _____

DATE: _____



Work Availability Form

Dates Effective*:

Name: _____ Phone Number: _____

| Day: | Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|----------------------------|--------|--------|---------|-----------|----------|--------|----------|
| Time: | | | | | | | |
| 6:30am 7:00 | | | | | | | |
| 7:00 8:00 | | | | | | | |
| 8:00 9:00 | | | | | | | |
| 9:00 10:00 | | | | | | | |
| 10:00 11:00 | | | | | | | |
| 11:00 12:00 Noon | | | | | | | |
| 12:00 Noon 1:00 | | | | | | | |
| 1:00 2:00 | | | | | | | |
| 2:00 3:00 | | | | | | | |
| 3:00 4:00 | | | | | | | |
| 4:00 5:00 | | | | | | | |
| 5:00 6:00 | | | | | | | |
| 6:00 7:00 | | | | | | | |
| 7:00 8:00 | | | | | | | |
| 8:00 9:00 | | | | | | | |
| 9:00 10:00 | | | | | | | |
| 10:00 11:00 | | | | | | | |
| 11:00 12:00 Midnight | | | | | | | |

* Put approximate dates if you are unsure when a semester ends.

Note: Click the check-box to mark times that you are available.